

## COURT MANAGER INSTRUCTIONS

1. Pick up your Volunteer badge and walkie-talkie at the desk in the Racquet Club at your first shift. Please wear badge during your shift.
2. Sweeper brushes will be hanging on the fence in the middle of your zone. Please return at the completion of your shift.
3. Lines are to be swept only **BETWEEN** matches, not during matches. If requested by the players, please explain the policy.
4. After sweeping the lines, please discard any empty water bottles, etc. left around the bench area, and return the balls in the score pole to the top. Then use your walkie talkie to inform the registration desk that the court is available for play. This helps to speed up the transition.
5. Have fun and stay hydrated!
6. Call me if you have any scheduling issues: 843.408.6061

Jerry Cohen